

# 2008(6months) TRAINING PLANNER

Certificate Of Completion - by ROYALCERT SOUTH EAST ASIA

(HRDC APPROVED TRAININGS) [www.qme2u.com](http://www.qme2u.com)

COURSE TITLE	Jan	Feb	March	April	May	June	Choice	Rates	Location	Biodata	Outline
Standards	2	3	4	5	6	7	Tick	RM	Details	Trainer	Course
											Registered
ISO 9001 : 2000 Intro, Doc & Impl. (1 day)	Jan 21				May 07			350	PJ		
ISO 9001:2000 Process Approach (1day)			Mar 04			Jun 04		380	TBA		
Managing Food Safety (HACCP/GHP/GMP)				Apr 10				450	KL		
ISO 9001:2000 Lead Auditor Course (5days)		4-8Feb			21-25May			3000	PJ		
ISO 9001:2000 Internal Quality Auditor (2 days)			25-26Mar	3-4Apr		24-25Jun		850	PJ		
Globalization Through ISO Standards (1/2 day)	Jan 30				May 30			FREE	TBA		
ISO 18001 (OSHA) Awareness (1day)				Apr 11				500	TBA		
Total Safety Management (TSM) (1 day)		Feb 26			May 21			450	TBA		
ISO 14000 Environmental Mgt Syst Awareness (1)			Mar 28			Jun 25		400	TBA		
TS 16949 Intro for Automotive Industry (1 day)				Apr 15				450	TBA		
Social Accountability Overview(SA 8000) (1 day)	Jan 04					Jun 26		400	TBA		
CE Marking for Europe Market ( 1 day)		Feb 04			May 21			500	PJ		
ISO 13485 Awareness (Medical Equipments) ( 1day)			Mar 21			Jun 20		500	PJ		
MS 15000 (Halal certification) ( 1 day)				Apr 14				350	Shah Alam		
Facility Security Management Systems (1day)		Feb 25				Jun 11		450	Shah Alam		
<b>IMPROVEMENTS</b>											
QC 7 Tools (1 day)			Mar 07					350	Shah Alam		
Value Chain Management (1day)					May 13			350	Klang		
Effective Quality Costing /Cost Of Quality (1 day)	Jan 03			Apr 22				400	Shah Alam		
Failure Mode & Effect Analysis (1 day)			Mar 27					400	PJ		
Effective QMR & Process Approach (1 day)		Feb 23			May 28			380	TBA		
Statistical Process Control - SPC (2days)				3-4Apr				450	TBA		
TQM Awareness(1day)	Jan 28				May 31			400	TBA		
5s Awareness & Implementation (2 Days)			25-26Mar			19-20Jun		350	PJ		
Effective Service Quality					May 02			400	PJ		
<b>MANAGEMENT</b>											
Supervisor In Action (2 day) ( BM & English)			20-21Mar			9-10Jun		380	PJ		
Towards Personal Effectiveness & Efficiency(2day)					28-29May			800	TBA		
Finance for Non-Financial Managers (2days)	3-4jan					12-13Jun		900	PJ		
Customer Service Management (1day)			Mar 13					350	TBA		
Executive Development Program (2 days)				1-2Apr				900	Genting		
Managing For Success (1day)		Feb 08			May 30			550	Genting		
Performance Management - Paying for Performance						Jun 05		400	TBA		
Successful Time Management For That Edge (1day)				Apr 15		Jun 25		350	PJ		
Business Analysis Skills (1day)					May 15			380	PJ		
Balance Scorecard approach (1day)		Feb 23		Apr 30		Jun 05		380	PJ		
Better Communication Skills (1day)			Mar 10					380	PJ		
Human Capital Development		Feb 28			May 22			900	PJ		

Registration : Email or fax completed form to [info@qme2u.com](mailto:info@qme2u.com) or Fax 03-61001006 SMS @ 016-2323022

**ISO 9001 / 18001 /14001 certification standards**

*Utilize your training HRDF fund for that competitive advantage....100% claimable.*

**FOR THAT INTERNATIONAL RECOGNITION & EDGE**

**\*Incompany Training, Certification application and audits, Product testing and certification, CE & CSA Marking.**

**COMPANY NAME:** \_\_\_\_\_ **OFFICER:** \_\_\_\_\_ **TEL:** \_\_\_\_\_ **FAX:** \_\_\_\_\_ **Email:** \_\_\_\_\_

## QME CONTINUAL PROFESSIONAL DEVELOPMENT

### Tailored "IN - HOUSE" Courses.

Email :- [qme2u@qme2u.com](mailto:qme2u@qme2u.com)

Our public course programme provides quality courses at frequent intervals in many Asean cities. eg. Kuala-Lumpur, Hanoi, Bangkok, Kuching, Singapore etc. Please Seek nominated local representative for details. However, QME recognise that your needs may differ from our public programme especially in terms of timing and content.

Focusing on the precise requirements of your organisation, QME can provide a tailored training solution at a time and location to suit you. We have an experienced team of trainers who will listen to your needs, develop courses to your specification and deliver high quality training.

During the first 3 quarters of 2007, QME delivered over 200 tailored programmes to clients.

Whether you require a single course or a multi-disciplined course programme, we are confident we can provide you with a quality, cost-effective solution to fulfill your requirements.

### *Here are just some of the reasons why you should consider "QME", QUALITY MANAGEMENT EXCELLENCE*

- \* Experienced presenters - Our team will discuss your objectives and develop the programme with you.
- \* Premier administrative support & Affiliation with international partners.
- \* Comprehensive course documentation to retain as reference materials.
- \* Flexible timings and venues - We can deliver the course at your premises or we can offer one of our state of the art training centres.





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COURSE TITLE	Aug	Sept	Oct	Nov	Dec	Choice	Rates	Location	Biodata	Outline	Registered
Standards	2	3	4	5	6	Tick	RM	Details	Trainer	Course	
ISO 9001 : 2000 Intro, Doc & Impl. (1 day)	Aug 02	Sep 21		Nov 01			350	PJ			
ISO 9001:2000 Process Approach (1day)					Dec 13		380	TBA			
Managing Food Safety (HACCP/GHP/GMP)		Sep 20			Dec 14		450	KL			
ISO 9001:2000 Lead Auditor Course (5days)			15th - 19th				3000	PJ			
ISO 9001:2000 Internal Quality Auditor (2 days)			4th & 5th		5th-6th		850	PJ			
Globalization Through ISO Standards (1/2 day)	Aug 29		Oct 05				FREE	TBA			
ISO 18001 (OSHA) Awareness (1day)		Sep 12			Dec 28		500	TBA			
Total Safety Management (TSM) (1 day)			Oct 19				450	TBA			
ISO 14000 Environmental Mgt Syst Awareness (1)		Sep 28					400	TBA			
TS 16949 Intro for Automotive Industry (1 day)			Oct 11				450	TBA			
Social Accountability Overview(SA 8000) (1 day)	Aug 29				Dec 13		400	TBA			
CE Marking for Europe Market ( 1 day)		Sep 06		Nov 28			500	PJ			
ISO 13485 Awareness (Medical Equipments) ( 1day)	Aug 02			Nov 07			500	PJ			
MS 15000 (Halal certification) ( 1 day)			Oct 12				350	Shah Alam			
Facility Security Management Systems (1day)		Sep 05					450	Shah Alam			
<b>IMPROVEMENTS</b>											
QC 7 Tools (1 day)		Sep 05			Dec 24		350	Shah Alam			
Value Chain Management (1day)							350	Klang			
Effective Quality Costing /Cost Of Quality (1 day)		Sep 28		Nov 21	Dec 05		400	Shah Alam			
Failure Mode & Effect Analysis (1 day)	Aug 01						400	PJ			
Effective QMR & Process Approach (1 day)			Oct 24		Dec 19		380	TBA			
Statistical Process Control - SPC (2days)				Nov 07			450	TBA			
TQM Awareness(1day)			Oct 05	Nov 15			400	TBA			
5s Awareness & Implementation (2 Days)			10th-11th				350	PJ			
Effective Service Quality		Sep 13			Dec 19		400	PJ			
<b>MANAGEMENT</b>											
Supervisor In Action (2 day) ( BM & English)		Sep 19			Dec 19		380	PJ			
Towards Personal Effectiveness & Efficiency(2day)	2nd-3rd						800	TBA			
Finance for Non-Financial Managers (2days)		19th-20th		14th-15th			900	PJ			
Customer Service Management (1day)	Aug 02		Oct 24		Dec 28		350	TBA			
Executive Development Program (2 days)		13th - 14th					900	Genting			
Managing For Success (1day)				Nov 08			550	Genting			
Performance Management - Paying for Performance		Sep 20					400	TBA			
Successful Time Management For That Edge (1day)	Aug 23		Oct 03		Dec 18		350	PJ			International Organization for Standardization
Business Analysis Skills (1day)		Sep 13					380	PJ			
Balance Scorecard approach (1day)			Oct 05		Dec 14		380	PJ			
Better Communication Skills (1day)			Oct 11				380	PJ			
Human Capital Development	8th & 9th	6th & 7th			6th -7th		900	PJ			

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