



In Collaboration with:-

REGISTRATION FORM  
(Public Programs)



www.royalcert.com

Please register me/us for the programme/s which I/we wish to attend:-  
*(HRDF CLAIMABLE UNDER THE SBL SCHEME)*

1. Name : \_\_\_\_\_  
Designation : \_\_\_\_\_  
Programme : \_\_\_\_\_  
Date : \_\_\_\_\_

2. Name : \_\_\_\_\_  
Designation : \_\_\_\_\_  
Programme : \_\_\_\_\_  
Date : \_\_\_\_\_

Company Name : \_\_\_\_\_

Officer in-charge : \_\_\_\_\_  
Address : \_\_\_\_\_

Telephone : \_\_\_\_\_ Fax : \_\_\_\_\_

PLEASE PHOTOCOPY FOR MORE REGISTRATION

**PAYMENT** : Enclosed is \_\_\_\_\_ cheque no. \_\_\_\_\_ for the sum  
of RM \_\_\_\_\_ made payable to,

**“QUALITY MANAGEMENT EXCELLENCE SDN BHD”**

The fee includes coffee/tea break, lunch and training manuals/materials.

CANCELLATION AND REFUNDS

The registration fee must be made before commencement of the programme and the fee will be fully refunded if withdrawal is received by “QME” in writing at least fourteen days before the commencement of the programme. However, you may nominate a substitute from your organisation. Otherwise, a penalty of 10% cancellation fee will be imposed. **Early Bird Rate**.....register and pay one month before the course date to be entitled this special rate.

KINDLY FAX OR RETURN TO:

**Quality Management Excellence S/B**  
**18, Unit 2A, 2<sup>nd</sup> Floor, Bandar Botanic,**  
**Jalan Jasmin I/KS 6, Klang,41200.**  
**TEL : 603-61003001**  
**FAX : 603-61001006**  
**email :- info@qme2u.com**

***Building Success Through Quality Development***

*The organiser reserves the right to make any amendments and/or changes to the programme if warranted by circumstances beyond its control.*

**Customised in-house trainings are also available.**